

# Union County Airport Authority

## Agenda 9-11-2018

1. Call to order -Popio
2. Minutes of the Aug. meeting - Thrush
3. Treasures Report, Invoices presented for payment
4. Presidents Report,
  - BOR, MEVSD withdrew their objection, no final determination
  - Title searches on land west of RW27
  - notification to LEIDOS re NOTAM issuance
  - AP Crack sealing to begin 9-24 RW closed by prior arrangement only, volunteer needed to monitor?
  - No final decision made by either FAA or ODOT on our reconsideration requests.
  - Report on discussion with ADO concerning RW extension and FFP on the related additional scope of work
  - 2019 County budget preparation
5. Officers / Committee Reports
  - a. Sky Vista reports
  - b. Consultants/Stantec – ALP Update progress.
  - c. IT upgrades – LaPoint/ Thrush?
  - d. Other
6. Unfinished Business,
  - Awning removal / replacement
  -
7. New Business:
8. Adjourn, (next meeting 10-9-18, 4:00PM)

UNION COUNTY AIRPORT AUTHORITY  
MINUTES  
SEPTEMBER 11, 2018

The Union County Airport Authority Board held its regular monthly meeting on Tuesday, September 11, 2018 at the Union County Airport, 760 Clymer Road, Marysville, Ohio. The meeting was called to order at 4:02 pm by President John Popio. Members present were: Mr. Bob Chapman, Mr. Philip LaPointe, Mr. Jim Mitchell, and Mr. Shaun Bailey. Mr. Ken Denman and Mr. Bruce Rausch were excused. Mr. Brian Crosier was also in attendance from Stantec as well as Mr. Dave Holden from SkyVista.

Mr. Mitchell motioned to accept the August minutes as presented. Mr. Mitchell second. Motion passed. Mr. LaPointe motioned to accept the attached list of bills for September. Mr. Chapman second. Motion passed.

Mr. Popio reported that Marysville Exempted Village school has withdrew their objection to the TIF from the Board of Revision. No other determination has been made to date. He also reported that he had a title search done on the land west of RW27 just to make sure the airport had easements for those areas and we do so all is good with that. Mr. Popio also met with the Union County Engineer 's office regarding crack sealing of the runway and taxiways. The stated the work should take about 5 days and will begin on September 24<sup>th</sup>. Mr. Popio asked that while they are doing this work they make reference of any additional places that may need more than just sealing. Mr. Bailey will come out and monitor their work and be there for any questions etc.

Mr. Popio also met with Woolpert who will be taking over as consultant for the board about transitioning into that role. They will be sending a General Service contract shortly and then they will be our go to for questions etc. Stantec will stay on board just to finish up the AGIS and do the close out report.

Mr. Popio reported that the Commissioners are asking for our budget information for 2019. Ms Thrush and Mr. Popio will meet soon to get those figures ready. He stated that they do have a capital improvement budget that we might want to ask for funds from to build another row of T Hangars, maybe some that will hold bigger planes.

Mr. Holden reported from Skyvista. He had a few requests from the board. One was to put a lighted sign in the circle. Once electric is run out there for that the flag pole could be lit as well. The board asked that he call the city to get clarification on what kind of sign can go there as the city does have specific rules about signs. Two is the roof leaking on Hangar II. There about 4 places that are leaking and this needs to be addressed. Mr. Bailey motioned to authorize Mr. Holden to get this fixed not to exceed \$2,000. Mr. Mitchell second. Motion passed. Three was to have the main hangar and lobby area re-keyed. Several people over the years were given keys that really shouldn't have them now and

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the best way to address this issue is just to have all the locks changed. Four is carpet cleaning or replacing of some squares. He asked if the board would share in the cost of having this done. Five was regarding interns from the STEM school and the hiring thereof. He asked again that the board share in the cost of salaries for 3 or 4 hours per week after school. Mr. Popio said that as a governmental agency this would not be possible.

Lastly, he just wanted to inform the board that on Sept. 29<sup>th</sup> Skyvista will be hosting an OSU/Penn State football party. They will be broadcasting/projecting the game in one of the hangars. Food will be available too.

Mr. LaPointe reported on the IT issues. He is working with Wade Branstitter from the Auditor's office to get more information that he will have ready for the next meeting. Discussion was had regarding somehow making the meeting room larger to accommodate a screen and monitor. Mr. Bailey will get some plans and quotes together for the next meeting. One idea was to knock the wall out between the pilot's lounge and the board's meeting room. The board also needs to decide on internet providers.

Mr. Crosier reported on the updates on the AGIS. The board asked Stantec work with the FAA to remove old and outdated data points in their system so that it is correct going forward. The board also asked that as soon as the AGIS is completed that Stantec go ahead and submit it to the FAA.

The board then discussed a new awning. Mr. Popio had two quotes, one from Capital City Awning for \$4,445 with a storage fee of \$210 for the first year and \$420 thereafter. The other was from Columbus Awning for \$4,300 and \$1,050 for take down and storage. Mr. LaPointe motioned to use Capital City and Mr. Chapman second. We will keep the same color.

Mr. Popio asked that Mr. Holden put together a written list of issues regarding the balloon fest. As soon as he receives the list he will get a meeting together with Mr. Beherns, the sheriff, board reps and the commissioners to discuss and settle before next years event.

Mr. Mitchell motioned to adjourn at 5:09 pm. Mr. LaPointe second. Motion passed. The next meeting will be held at the Union County Airport on October 9, 2018.

Respectfully submitted

Linda K Thrush

September Bills 2018

DP&L	\$ 448.54
	\$ 63.09
	\$ 200.63
	\$ 178.38
Union Co Treasurer	\$ 747.79
AWOS	\$ 125.00
Columbus Gas	\$ 28.06
Skyvista	\$ 1,124.09
ValTEch	\$ 68.04
Stantec	\$ 951.82
	\$ 6,017.91