

# Union County Airport Authority

## Agenda 7-10-2018

1. Call to order -Popio
2. Minutes of the June meeting - Thrush
3. Treasures Report, Invoices presented for payment
4. - Presidents Report,
  - FAA Flight Check follow up ??? , we should get a notification a few days in advance. Has not yet occurred???
  - Letter to FAA requesting a reconsideration of their decision sent.
  - OAA up coming activities: Strategic Planning 7-20 and next Webinar (Grant Assurances) Aug. 22, 2018
  - AOBF Preparation ( UCSD meeting 7-24, time and location to follow )
  - Board of Revision meeting / hearing set for Tues. 8-14 @ 1:00pm
  - Meeting with IT consultants
5. Officers / Committee Reports
  - a. Sky Vista / FBO/ tee hangar & SVH updates, Future Planned events
  - b. Consultants/Stantec –
  - c. Building renovations repairs update, - Bailey
  - d. Grounds follow up, contract completion, “brush” cleanup on east end fence line,
  - e. Meeting with IT consultants
  - f.
  - g. Other
6. Unfinished Business, Consultant selection follow up.
7. New Business:
  
8. Adjourn, (next meeting 6-12, 4:00PM)

UNION COUNTY AIRPORT AUTHORITY

MINUTES

July 10, 2018

The Union County Airport held its regular monthly meeting on Tuesday, July 10, 2018. The meeting was held at the Union County Airport, 760 Clymer Road, Marysville, Ohio and was called to order at 4:00 pm. The following members were present: Mr. John Popio, Mr. Bruce Rausch, Mr. Ken Denman, Mr. Jim Mitchell, Mr. Shaun Bailey, Mr. Phillip LaPointe and Mr. Bob Chapman. Guests present were Mr. Jeff Kramer of Stantec and Dave Holden of Skyvista.

Mr. Mitchell motioned to accept the June minutes, Mr. Rausch second. Motion passed. Mr. Rausch motioned to approve the attached list of bills for payment, Mr. LaPointe second. Motion passed.

Mr. Popio gave his report. He stated that no flight check has been done as yet for the no tam is still in place. Hopefully, this will be done soon. He is also still working on the Moranda properties regarding some houses being in the restricted air space of the airport. He has also working with the County Building Department, the airport zoning committee, ODOT and the FAA regarding this situation.

The sheriff's department has asked to meet on July 24, 2018 to discuss the upcoming balloon fest which will be held August 9-11-2018. This will be the big meeting with the FAA and all other participants. Mr. Denman and Mr. Bailey will attend to represent the board. Time and Date will be determined later.

Mr. Popio also reported that the Board of Revision will meet on August 14, 2018 at the county office building. This meeting is to discuss the taxes on the RPZ land that the board purchased last fall. It is hoped that the taxes can be reduced or eliminated on this property that is in the TIFF program at this time.

The county has hired a new IT company and they have contacted Mr. Popio to discuss our needs. They will be meeting in the near future.

Mr. Holden reported that all hangars are rented at this time. Three tenants may be leaving but there are approximately 10 names on the wait list so they will be able to fill those hangars easily. He said that Skyvista is hosting a cook out on the Thursday night of the balloon fest. It will be held at the back of the maintenance hangar and will be available to all airport customers and employees. This fall they are planning to do an OSU football game on the big screen. He reported that there are a couple of leaks in the maintenance hangar roof and birds are getting into the back office ceiling and making a real mess. There is also an issue with the shower head that needs attention. Mr. Bailey suggested Mr. Mathys take a look at repairing these issues on an emergency basis. Mr. Chapman motioned to approve up to \$5,000 for these repairs. Mr. LaPointe second. Motion passed. Mr. Holden also suggested that they find someone to inspect all hangars and get someone to repair any issues. The Board agreed that this needs to be done.

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Mr. Bailey reported on the renovation of the woman's restroom. He asked if there needed to be a baby changing table installed. The board didn't think so but asked Mr. Bailey to check and see if one had to be installed to meet code. If needed for that purpose, one should be installed otherwise one is not needed.

Mr. Kramer then did the Stantec report which consisted of reviewing the ALP Layout Plan. The board discussed a couple of changes and Mr. Kramer will report back at the next meeting with the final plan.

Mr. Chapman motioned to adjourn, Mr. Rausch second. Motion passed and the meeting adjourned at 5:38 pm.

Respectfully Submitted

Linda K Thrush, Secretary

July 10, 2018 Bills

Marysville City	\$ 44.22
	\$ 291.86
	\$ 77.84
	\$ 70.32
Stantec	\$ 213.92
	\$ 1,134.95
ValTech	\$ 69.11
DP&L	\$ 54.60
	\$ 194.60
	\$ 438.90
	\$ 146.36
Harris Leach	\$ 775.00
AWOS	\$ 125.00
Columbia Gas	\$ 28.06
Calvin Access Control	\$ 150.25

## UNION COUNTY AIRPORT

2017 Project (ALP, AGIS & Land)

**2017 Project (ALP, AGIS & Land):** We are prepared to review the updated Airport Layout Plan that includes the proposed Turf Runway so that the FAA can conduct an airspace study on it. We have also brought a plan showing what Declared Distances, if approved by the FAA (they are normally for turbine powered aircraft), would permit at the airport should the FAA require further displacement of the runway threshold from 124 feet to the required 256 feet. The plan assumes that the FAA will not require shortening the TORA to provide a 40:1 departure surface on Runway 27. Evonne is checking on the need for us to include a Departure Sheet for the paved runway. We also have a drawing showing what a 256 foot extension of the runway to the west would look like. We have also asked Evonne to provide us with information regarding reimbursement for original airport property, which was not depicted on the prior ALP.

The FAA approved the AGIS Plan submitted by Geopro and they have begun the data entry process. They advised us today that the data should be completely entered within the next couple of days.

**Maronda Homes:** We prepared a draft Petition requesting that the FAA re-consider their initial determination regarding approval of a home that was an obstruction, provided it be lighted as an obstruction, as well as all additional determinations regarding homes that occur after the initial determination. This was signed by John and submitted to the FAA prior to the July 1 deadline. On Friday of last week we received a letter from the FAA advising us that they had determined that the Petition was valid and that they would be reviewing their determination.